**Organization name:**

**Mailing address:**

**Year formed:**

**EIN:**

**Phone number:**

**Website:**

**Contact name and number:**

Part I: First, a few questions about the organization

**1) What is its mission?**

**2) Location: is it in one city, state-wide, regional, or national?** **Please specify where.**

**3) What is its classification category <ex: 501(c)3> ?**

**4) How many members belong to the organization?**

**5) How many of the above are staff members?**

**6) Of them, how many are paid staff members, and how many are volunteers?**

**7) Please describe any notable demographics of staff members.**

**8) Please describe current and past organization activities.**

Part II: Questions about the funds sought

**1) What would the money fund?**

**2) When are the projected start and end dates of the funded project?**

**3) What is the anticipated dollar amount range of the project?**

**4) What are current and past sources of organization funding? What is the annual budget? Last year’s budget (if applicable)?**